**FINANCIAL REPORT** 

FOR THE YEAR ENDED 31 DECEMBER 2024

### **FINANCIAL REPORT**

# FOR THE YEAR ENDED 31 DECEMBER 2024

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# STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2024

Note	2024 \$	2023 \$
Revenue 2	7,142,095	7,593,387
Interest received	51,441	25,451
Accounting	(181,571)	(209,338)
Advertising	(29,512)	(28,407)
Classroom supplies	(37,604)	(71,840)
Cleaning and maintenance	(99,430)	(92,230)
Depreciation and amortisation	(323,266)	(293,491)
Insurance	(23,279)	(21,514)
Utilities	(38,059)	(32,734)
Motor vehicle expenses	(48,997)	(49,196)
Pageturners	(25,365)	(17,050)
Printing and stationery	(45,820)	(47,118)
Project payments	(85,687)	(36,460)
Room hire	(14,346)	(15,584)
Salaries and wages	(5,187,896)	(4,641,309)
Staff amenities	(12,624)	(7,104)
Staff training and development	(32,627)	(6,608)
Student fees and supplies	(39,788)	(25,311)
Subscriptions	(45,216)	(30,420)
Sundry expenses	(156,101)	(73,821)
Superannuation	(512,998)	(456,021)
Telephone	(28,144)	(33,039)
Workcover	(95,274)	(55,002)
Surplus before income tax expense	129,932	1,375,241
Income tax expense 1c	-	-
Other comprehensive income, net of income tax		<del>-</del>
Total comprehensive income for the year	129,932	1,375,241

# STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2024

	Note	2024	2023
0.1005117.400570		\$	\$
CURRENT ASSETS	2	2 522 666	4.072.206
Cash Trade and other receivables	3 4	2,523,666	4,073,296
TOTAL CURRENT ASSETS	4 _	240,776	276,441
TOTAL CURRENT ASSETS	-	2,764,442	4,349,737
NON-CURRENT ASSETS			
Property, plant and equipment	5	4,657,513	4,549,808
Borrowing costs	6	1,127	1,771
TOTAL NON-CURRENT ASSETS	_	4,658,640	4,551,579
TOTAL ASSETS	_	7,423,082	8,901,316
101AL A33L13	_	7,423,002	0,501,510
CURRENT LIABILITIES			
Trade and other creditors	7	500,589	1,958,521
Borrowings	8	17,133	19,531
Provisions	9	807,055	927,073
TOTAL CURRENT LIABILITIES	_	1,324,777	2,905,125
NON-CURRENT LIABILITIES			
Borrowings	8	10,852	27,985
Provisions	9	69,755	80,440
TOTAL NON-CURRENT LIABILITIES	_	80,607	108,425
TOTAL LIABILITIES	_	1,405,384	3,013,550
NET ASSETS	<u>-</u>	6,017,698	5,887,766
MEMBERS' FUNDS	=	<u>-</u>	
Retained surplus		6,017,698	5,887,766
TOTAL MEMBERS' FUNDS	=	6,017,698	5,887,766

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2024

	Retained Earnings	Total \$
	\$	ş
Balance at 1 January 2023	4,512,525	4,512,525
Surplus attributable to the entity	1,375,241	1,375,241
Other comprehensive income	<u> </u>	
Balance at 31 December 2023	5,887,766	5,887,766
Surplus attributable to the entity	129,932	129,932
Other comprehensive income	<u> </u>	
Balance at 31 December 2024	6,017,698	6,017,698

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2024

1	Note	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES		Ţ	¥
Cashflow from government and non-government sources		7,198,048	7,587,202
Payments to employees		(5,318,599)	(4,631,079)
Payments to suppliers		(3,030,845)	(229,934)
Interest received		51,441	25,451
Interest paid		(3,844)	(6,477)
Net cash (used in)/provided by operating activities	11	(1,103,799)	2,745,163
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from disposals of property, plant and equipment		29,773	111,857
Payments for purchase of property, plant and equipment		(452,229)	(1,629,843)
Net cash used in investing activities		(422,456)	(1,517,986)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings		(23,375)	(71,286)
Net cash used in financing activities		(23,375)	(71,286)
Net cash (decrease)/increase cash held		(1,549,630)	1,155,891
Cash at the beginning of the year		4,073,296	2,917,405
Cash at the end of the year	3	2,523,666	4,073,296

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### **Note 1: Statement of Material Accounting Policies**

The committee have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users who are dependent on its general purpose financial reports. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the *Australian Charities and Not-for-profit Commission Act 2012*.

#### **Statement of Compliance**

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicat to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*. These special purpose financial statements do not comply with all the recognition and measurement requirements in Australian Accounting Standards.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 124 Related Party Disclosures, AASB 1048 Interpretation of Standards and AASB 1054 Australian Additional Disclosures.

The recognition and measurement requirements that have not been complied with are those specified in AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities* as, in accounting for income, recognition of all grant income has been deferred until the related expenses are incurred without assessing whether there are enforceable performance obligations to transfer a good or service to a third party which are sufficiently specific to know when the performance obligation has been satisfied. Refer to Note 1(g) Revenue below.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise state in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

#### a. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

#### b. Income Tax

The Association is exempt from paying income tax by virtue of Section 50-45 of the *Income Tax Assessment Act,* 1997. Accordingly, tax effect accounting has not been adopted.

#### c. Property, Plant and Equipment

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### Note 1: Statement of Material Accounting Policies (cont.)

Land and buildings are measured using the revaluation model.

Assets measured using the revaluation model are carried at fair value at the revaluation date less any subsequent accumulated depreciation and impairment losses. Revaluations are performed whenever there is a material movemer in the value of an asset under the revaluation model.

#### d. Employee Entitlements

Short-term employee benefits

Provision is made for the Association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Association's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current trade and other payables in the statement of financial position.

#### Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss as part of employee benefits expense.

The Association's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Association does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### e. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### Note 1: Statement of Material Accounting Policies (cont.)

#### f. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

#### g. Revenue

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

#### **Grant Income**

All grant income has been deferred upon receipt and not recognised as revenue until the related expenses are incurred, without assessing whether enforceable performance obligations exist. This does not comply with AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities.* This policy has been adopted to ensure grant income from all sources is consistently recognised.

#### Interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

#### **Donations**

Donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

#### h. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

#### i. Leases

#### The Association as Lessee

At inception of a contract, the Association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Association where the Association is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease. Initially the lease liability is measured at the present value of the lease payments still to be paid at commencement date.

The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the Association uses the incremental borrowing rate.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### Note 1: Statement of Material Accounting Policies (cont.)

#### Leases (cont.)

#### The Association as Lessee (Cont.)

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options;
- lease payments under extension options if lessee is reasonably certain to exercise the options; and
- payments of penalties for terminating the lease if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses. Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest.

Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Association anticipates exercising a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

	2024	2023
	\$	\$
Note 2: Revenue		
Skills Victoria	295,884	426,173
School Funding	4,533,553	5,067,747
ACFE income	418,142	537,240
Student fees	31,045	35,256
City of Darebin	71,208	69,865
AMEP	638,671	550,455
SEE	-	3,103
Fee for service and hire income	139,649	139,335
Grants	945,422	625,368
Government Incentives - COVID related	-	3,200
Sundry income	68,521	135,645
	7,142,095	7,593,387
Note 3: Cash and cash equivalents		
Cash on hand	2,286	1,937
Cash at bank	2,521,380	4,071,359
	2,523,666	4,073,296

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	\$	\$
Note 4: Trade and other receivables		
Fees outstanding	157,128	214,676
Prepayments	74,336	54,048
Other receivables	9,312	7,717
	240,776	276,441
Note 5: Property, plant and equipment		
Property, plant and equipment - at cost	5,812,421	5,463,507
Less accumulated depreciation	(1,452,985)	(1,187,570)
	4,359,436	4,275,937
Motor Vehicles - at cost	485,699	408,487
Less accumulated depreciation	(187,622)	(134,616)
	298,077	273,871
	4,657,513	4,549,808
Motor vehicle assets includes 3 vehicles that are currently held as security for borrowings as disclosed in Note 10.		
Note 6: Other assets		
Borrowing costs	3,313	3,313
Less accumulated amortisation	(2,186)	(1,542)
	1,127	1,771
Note 7: Trade and other payables		
Trade Creditors and accruals	524,890	1,740,106
GST payable	(24,301)	218,415
Parties and the parties and th	500,589	1,958,521
Note 8: Borrowings		
Current		
Bank Loan	-	4,111
Chattel mortgage	19,264	19,264
Less Unexpired interest	(2,131)	(3,844)
• • • • • • • • • • • • • • • • • • • •	17,133	19,531
	<del></del>	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
Non-current		
Chattel mortgage	11,237	30,501
Less Unexpired interest	(385)	(2,516)
	10,852	27,985
PRACE purchased 4 motor vehicle under chattel mortgages all with four year terms.		
The mortgages are secured against the assets purchased under this facility as		
disclosed in Note 5, under Property, Plant and Equipment.		
Note 9: Provisions		
Current		
Provision for employee entitlements	807,055	927,073
Non-current		
Provision for employee entitlements	69,755	80,440
Note 10: Reconciliation of cash flow from operations with surplus from		
ordinary activities after income tax		
Surplus after income tax expense	129,932	1,375,241
Non-cash flows in surplus		
- Depreciation and amortisation	323,266	293,491
- (Profit)/loss on sale of fixed assets	(4,027)	(72,436)
Changes in assets and liabilities;		
- Decrease in trade and other receivables	35,665	24,923
- (Decrease)/increase in trade and other payables	(1,457,932)	1,176,231
- (Decrease)/increase provisions	(130,703)	10,230
Net cash provided by operating activities	(1,103,799)	2,807,680

#### Note 12: Lease of Merrilands Community Centre

The premises located at 35 Sturdee Street, Reservoir (known as Merrilands Community Centre) was leased by PRACE for a term of 3.5 years in January 2017 from Darebin City Council. In November 2019, both parties agreed to extend the lease for a further term of 3 years. A Deed of Renewal has been signed for the period 1 July 2023 - 30 June 2026. Rent is payable at a rate of \$58 per annum, increasing by \$1 each year.

The use of these premises is integral to the continued operations of PRACE, and at this time there is no reason to believe the lease would not be renewed into the future. PRACE has sole access to the premises, however, the premises may only be used for the purposes of conducting activities associated with a neighbourhood house.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	\$	\$
Note 13: Auditors' Remuneration		
Remuneration of the auditor		
- auditing the financial statements	17,500	17,500

### **Note 14: Related Party Transactions**

Neil Barker was paid \$5,880 for Curriculum Development and Erin Stewart was paid \$6,200 for communications. Amanda Templton was paid \$80,917 in wages and \$8,901 in superannuation contributions in 2024.

All services and costs were on commercial terms.

# STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2024

The Committee has determined that the Association is not a reporting entity and that this special purpose report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee of Prace Inc:

- a) the financial statements and notes of Prace Inc. are in accordance with the Associations Incorporation Reform Act (Vic) 2012 and the Australian Charities and Not-for-profits Commission Act 2012, including:
  - i. giving a true and fair view of its financial position as at 31 December 2024 and of its performance for the financial year ended on that date; and
  - ii. complying with the Australian Charities and Not-for-profits Commission Regulation 2022; and
- b) there are reasonable grounds to believe that Pracewill be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

dillagus	Silventas.
Chairperson	Treasurer
	30/4/25
Dated: 7/5/25	Dated:

# AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act* 2012, as auditor for the audit of Prace Inc. for the year ended 31 December 2024, I declare that, to the best of my knowledge and belief, there have been:

- i. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits*Commission Act 2012 in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Sean Denham

Dated: 7 May 2025

Sean Denham & Associates Suite 1, 707 Mt Alexander Road

Moonee Ponds VIC 3039



# INDEPENDENT AUDIT REPORT TO THE MEMBERS OF PRACE Inc.

#### **Opinion**

I have audited the accompanying financial report, of Prace, which comprises the statement of financial position as at 31 December 2024, statement of changes in equity, statement of cash flows and the statement of profit or loss and other comprehensive income for the year then ended, notes comprising a summary of material accounting policies and the certification by members of the committee.

In my opinion, the accompanying financial report of Prace has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) including:

- a) giving a true and fair view of the Association's financial position as at 31 December 2024 and of its financial performance for the year then ended; and
- b) complies with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Reform Act 2012 (Vic) and Div 60 of the Australian Charities and Not-for-profits Commission Regulation 2022.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the independence requirements of the Associations Incorporation Reform Act 2012 (Vic) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Responsibility of the Committee for the Financial Report

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 of the financial report is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 (Vic) and the Australian Charities and Not-for-profits Commission Act 2012 and the needs of the members. The committee's responsibility also includes such internal control control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions that may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Sean Denham

Dated: 7 May 2025

Seen De Em

Suite 1, 707 Mt Alexander Road

Moonee Ponds VIC 3039